



BUFFALO GROVE PARK DISTRICT

2013 ADULT
FALL SOFTBALL
REGISTRATION
INFORMATION

THERE ARE NEW INSTRUCTIONS REGARDING REGISTRATION PROCEDURES. PLEASE READ ALL INFORMATION CAREFULLY.

INTRODUCTION

Leagues are open to all teams that meet all of the registration requirements as listed. Resident teams (new and returning) will be given priority for registration but must fulfill all of the necessary requirements. All leagues will play a ten game season. The top four teams of each league will be included in our annual tournament. Captains should review this packet completely and begin preparing their teams for the upcoming season.

FEES

- Fees for all leagues are \$625 plus any nonresident fees. There is not a separate forfeit fee.
- All non-resident players will be charged a \$10 per person out-of-district fee (Not to exceed \$100). Corporate teams located in Buffalo Grove do not pay nonresident fees.
- All players that claim Buffalo Grove residency, must include a photocopy of valid driver's license in order to avoid the nonresident fee. If you do not turn in a photocopy of a driver's license, you will be charged as a nonresident.
- Any teams that do not turn in team rosters with payment will have to pay the maximum cost (\$725). Once rosters are turned in, along with proof of residency for players, any overcharges will be refunded.
- All final payments of fees must be paid in full, and rosters must be turned in on or before 4 p.m., August 16, 2013. Fees may be paid by cash, check, or credit card. If final payments are not received by 4 p.m., August 16, you will lose your spot in the league and the deposit fee.
- If you claim residency on or before June 30, but your final roster due on August 16 is found not to be a resident team, you will be assessed a \$50 non-refundable charge. In addition, your team will be placed on a wait list in favor for a resident team.

You will not receive any other notice regarding final payment. Registration fees not paid before the deadline will result in your team being dropped, and loss of your deposit. If a full payment is received during the initial registration, but your roster is incomplete and you are instructed to return it by August 16, and do not, your team will be dropped, and your registration fee, less \$200 deposit will be returned.

REGISTRATION CHECKLIST

- () Mark your calendar for correct registration dates and times.
- () Registration deposit fee (\$200) (cashier check, credit card or cash).
- () Initial Player Roster, due before 4 p.m., August 16.
 - a) Players Name
 - b) Address
 - c) Players must sign online waiver (www.leaguelineup.com/buffalogrove)
 - d) Players may be added until September 21.

Mandatory captain's meeting will be held on Wednesday, August 21 at 6 p.m. at the Alcott Center.

If you have any questions regarding the registration information or procedures, please contact TJ Wilkes at (847) 850-2199.

Remember, registration is being accepted on a first come, first served basis at all times. You need a \$200 deposit to hold a spot in the league of your choice, but completed rosters and full payment is due by 4 p.m., August 16.

BUFFALO GROVE PARK DISTRICT 2013 FALL SOFTBALL LEAGUES

League	Class	FEE *
Monday	Men's 12" Open	\$625*
Tuesday	Men's C League	\$625*
Wednesday	Men's 12" Open	\$625*
Thursday	Men's 12" Open	\$625*
Friday	Men's 12" Open	\$625*

* - Does not include nonresident fees

If you have questions on what level or league you feel your team should participate in, please contact TJ at (847) 850-2199.

DEPOSIT FEE

The league deposit of \$200 is not additional money owed. This deposit will be deducted from your league fee. (i.e. the league fee is \$625 and with your deposit of \$200 you would owe \$425 plus any additional nonresident fee (\$10 per player – not to exceed \$100).

www.leaguelineup.com/buffalogrove

REGISTRATION DATES AND TIMES

All registration is taken on a first-come, first-served basis.

Initial Player Roster:

1. Minimum 12 players, maximum 20 players.
2. Clearly printed Information
3. Excel forms are available for captains to type information.

June 3 – June 30

New resident teams (teams with 75% residents), Buffalo Grove corporate teams, or returning teams. Registration hours for these teams are Monday - Friday 8:30 a.m. - 5:00 p.m. and Saturday from 9 a.m. - 12 p.m. Initial rosters must be turned in at this time.

July 1 – August 10

Open registration for all teams, starting July 1.

RESIDENT TEAMS: If you claim residency on or before June 30, but your final roster due on August 16 is found not to be a resident team, you will be assessed a \$50 non-refundable charge. In addition, your team will be placed on a wait list in favor for a resident team.

CORPORATE TEAMS: Teams with individuals that work for companies located in Buffalo Grove will receive this consideration with proof of employment for that company. Teams must have 75% of their roster employed at that singular business and be registered for that same team. **Teams registering as corporate teams must submit a signed letter from the personnel department (or similar) stating employees name and verification of employment.**

ROSTERS

- Captains must turn in a player roster before the beginning of the season. This roster must list all players that will play on the team. This roster does not need to be signed by all players but must list all players.
- All players listed on the roster must fill out the online waiver form.
- Players may be added to the player roster up to September 21. No changes will be allowed past September 21. Players cannot be removed or replaced.
- If you are claiming residency, a complete player rosters and proof of residency must be turned in when you register.
- Players must be 18 years or older to participate.
- All rosters are subject to the approval of the Park District Softball Coordinator.

TEAM FORFEITS

Any team that forfeits a game (regular season, play-off, or tournament) will be subject to the following penalties:

- 1.) If a team forfeits a game, they must pay a \$50 forfeit fee to the park district at least 24 hours before their next game. The team will not be allowed to play another game until the forfeit fee is paid.
- 2.) Any second occurrence will be treated as stated above with the exception of a second occurrence with no call. This will result in the team being declared ineligible for post season, tournament, playoffs or league championship play. You will also lose returning team status for the next year. An additional \$50 fee must be paid at least 24 hours before their next game.
- 3.) A third occurrence will result in disqualification from the league from that date through the conclusion of the season. The team will be declared ineligible for post season, tournament, playoffs or league championship play. You will also lose returning team status for the next year and risk not being allowed to return to the league.

NOTES: Please note that a forfeit fee has not been included in the fees this year.

LEAGUE INFORMATION

Mandatory captain's meeting will be held on Wednesday, August 21 at 6 p.m. at the Alcott Center.

Schedules will be available online the day of the captain's meeting.

For the fall league, all teams will be scheduled for a ten game regular season, consisting of 5 weeks of double-headers. Game times will vary. No changes in the schedule will be permitted. Leagues are scheduled to begin the end of August and leagues will conclude in October (weather permitting). Rain dates will be added to the end of the season, but excessive rain may force additional games to be scheduled for Saturdays.

RULES, STANDINGS, AND POST SEASON

NSA rules apply and various house rules have been added to accommodate our leagues. Rules are distributed to captains at the captain's meeting. For complete NSA rules or bat lists, please check the NSA Website at www.playNSA.com

League Champions will be decided by the final won/loss records after the regular season has been completed. In the case of any ties for first place please see league rules. All first place regular season Champions will receive the following cash award, plus a plaque. All second place teams will receive a plaque.

First place teams will receive the following monetary awards:

REGULAR SEASON

Men's 12" Leagues: \$300.00

TOURNAMENTS

The top four teams will be automatically placed in the season end tournament based upon the divisions that they are registered in and their won/loss record.

First place teams will receive the following monetary awards plus a plaque:

TOURNAMENT

Men's 12" Leagues: \$150.00

www.leaguelineup.com/buffalogrove

Adult Softball League Discipline & Suspensions

The goal of the Buffalo Grove Park District is to provide a safe and enjoyable experience for all participants, spectators, officials and staff involved in the Adult Softball program.

Listed below are rules and discipline for players, managers, and coaches in all Buffalo Grove Park District Adult Softball programs:

1. Fighting anywhere on facilities or grounds of Park District sponsored events: The incident will be reviewed by staff. Players involved in the fight are subject to a minimum one game suspension and maximum season suspension.
2. Under the influence or possessing alcoholic beverages: One game suspension. Repeat offenders are subject to permanent suspension.
3. Involvement in rough tactic – as deemed by umpire: Two game suspension.
4. Touching, pushing or striking an official or supervisor: permanent suspension from all Park District athletic programs.
5. Threatening an official or supervisor: minimum 3 game suspension, maximum – permanent suspension from all Park District athletic programs.
6. Verbal abuse of an official or supervisor: minimum one game – maximum one-year suspension. (Effective beginning on the date of this offense)
7. Player ejection from game: Ejections are at umpire's discretion.*
 - a. First offense – 1 game additional suspension
 - b. Second offense - 3 game additional suspension
 - c. Third offense – one full year suspension from all Park District athletic programs (effective beginning on the date of this offense)
8. Team forfeiting: Forfeits include insufficient number of players to field a team and / or misconduct by team member or members that warrant umpire to call a team forfeit.
 - a. First offense - \$50 forfeit fee (to be paid by your next scheduled game)
 - b. Second offense - \$50 forfeit fee and \$25 fine (to be paid by your next scheduled game)
 - c. Third offense - Suspension from league for remainder of season – no refunds. \$50 forfeit fee and \$75 fine must be paid in order to sign-up for any future softball season.
9. Improperly listed as Park District resident, not listed on roster or playing without signing roster: Two game suspension for player and manager/team captain
10. A current trend in the world of softball is altering an illegal bat to look like a legal bat. Bats are banned because they perform too well and the chances of injury increase as the reaction time to make a play on a ball decreases. If a player is caught using an altered bat, he/she will receive a permanent suspension from play in Buffalo Grove Park District softball leagues.

If an altered bat is found to be on the bench and nobody takes responsibility for the bat, the manager/team captain of the team will receive the permanent suspension. This is a serious offense that puts the safety of your opponent at risk.
11. Any player caught participating in a league during a suspension: One-year additional suspension.
12. Team Captain is responsible for their team's sidelines, fans and overall team conduct.

* Ejected players must leave the premises immediately. Team forfeiture will result from non-compliance. (Premises means the facility or Park District grounds where programs are being held.) All ejections are reviewed by the league director. Suspensions could be subject to change pending severity.

BUFFALO GROVE PARK DISTRICT

2013 Fall Softball Team Roster

This roster is for the use of the captain to list the players that will play on the team listed for the current year listed on this form. Players may be added up until September 21. All players must fill out a Park District online waiver as well. The online waiver is available on the Park District softball website.

Team Name:

League Night & Level:

	Name	Address	Town	Email Address
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				



BUFFALO GROVE PARK DISTRICT 2013 ADULT FALL SOFTBALL

All parts of this form must be completed, as required by registration policies, or it cannot be accepted for registration.

Day of Play (Circle Choice):

Mon.
Open

Tues.
"C"

Wed.
Open

Thurs.
Open

Fri.
Open

TEAM NAME _____

Captain's Information:

Name: _____ Cell Phone: (____) _____

Address: _____ Work Phone: (____) _____

_____ Home Phone: (____) _____

Zip Code: _____ Email Address: _____

Alternate/Co-Captain Contact:

Name: _____ Cell Phone: (____) _____

Work Phone: (____) _____

Home Phone: (____) _____

Email Address: _____

The alternate contact person will be contacted in the event that the captain cannot be reached.

Adult Softball – Fall 2013

Date: _____

Amount Paid \$ _____ () Cash _____ () Check _____

() Credit Card # _____ Exp. _____

Signature: _____

() Deposit Fee: \$200 to hold spot in league. Deposit fee will be deducted from the league fee. You may also pay the entire league and nonresident fee at once.

() League Fee: \$625

() Nonresident Fee: \$10 Per Player (Not to exceed \$100)